

# ALPHA THETA CHAPTER OF SIGMA CHI FRATERNITY, INC.

Alpha Theta Chapter  
founded 1882

M.I.T.  
founded 1861

February 27, 1995

Minutes of the Annual Meeting of the Alpha Theta Chapter of Sigma Chi Fraternity, Inc. held November 1, 1994.

Meeting was called to order at 7:01 PM in the Chapter House Library.

Present: Herb Mower (Board), Josh Littlefield (Board), Jay Krone (Board), Peter Beebee (Quaester, Board), P. K. Hadley, Matt Mucklo, Jim Harmon (Board), Ken Dinovo, Ken Song (House Mgr., Board), Jim Wilber (Board).

Minutes of the November 1, 1993, meeting were accepted as distributed by mail.

## CORPORATE REPORTS

### Renovation Fund Update- Herb Mower

1. We did not manage to get donation reminders out last Spring to alumni with outstanding pledges. Rather than put them out during the Fall or Winter and arrive along with so many other year-end appeals, we will simply skip a year and continue as usual. This will effectively extend the Renovation Fund drive another year.

### Annual Appeal - Herb Mower

1. We have collected \$4350 as of 8/31/94.

## CHAPTER REPORTS

### Consul

1. The Chapter is doing very well.

### Quaester - Peter Beebee

1. The Chapter is doing "OK" financially, and has made some progress collecting alumni debt.
2. The Chapter is generally staying within budget. Automobile accidents during rush adversely affected the rush budget.
3. MIT is doing a housing expense survey. The data should be available next Spring.

### House Manager - Ken Song

1. The vacuum cleaner has been fixed, so the house is cleaner.
2. Update on the stove hood: The Chapter has contacted two contractors who both say the hood and fire suppression systems are out of date and poorly designed. Their estimates are generally about the same: \$6750 for one, \$4200 + electrical costs for the other.

## **BUSINESS**

### **115<sup>th</sup> Reunion - Herb Mower**

1. Herb generated a questionnaire for mailing with the Beaver Sig in order to solicit input on reunion ideas. Ideas were raised for possible speakers during the reunion, among them were Chuck Digate, Dana Yoerger, and Chip Swanson. It was also suggested to look at Sigs from outside Alpha Theta, or to consider a series of 5-minute presentations from a greater number of alumni.
2. Jay Krone suggested we consider a more “hob-nobby” event for Saturday night, such as a cocktail party, rather than a dinner-dance. The actives present considered a dance forgoable and were open to the idea. Suggested venues included the MIT Museum, a hotel, and Rowe’s Wharf.

### **Election of Corporate Members**

1. Ralph Cole, Dave Gailus and P. K. Hadley were reelected as corporate members for 3 year terms.

### **Election of Alumni Representatives to the Board of Directors**

1. Karl Buttner, Mark Curtiss, Rick Karash, Jay Krone, Josh Littlefield, Herb Mower and Jim Wilber were all elected to one year terms on the Board of Directors.

The Annual Meeting was adjourned at 7:36 PM.

---

The meeting of the Corporate Board was called to order at 7:37 PM.

Present: As above, with the addition of Mark Curtiss (Board), Walter Van Koch, Jay Henderson (Board).

Minutes of the September 19, 1994, meeting were accepted as distributed by mail.

## **CORPORATE REPORTS**

### **Treasurer - Mark Curtiss**

1. Mark distributed copies of the current balance sheet (available from the Clerk upon request). He reported that we are “very liquid as of August 31, 1994,” and will be even after the \$16K Work Week expenses. The Corporation is financially stable. He indicated that we need to update the capital expense spreadsheet.
2. A motion was passed to accept the report of the Treasurer.

## **OLD BUSINESS**

### **Phone System - Matt Mucklo**

1. Matt distributed a document that included: results of a survey of other MIT fraternities phone systems, problems with the current system, a description of the kind of functionality the house is hoping for, and system proposals from various vendors including pricing.

2. Prompted by some of prices quoted, discussion ensued regarding the level of phone system being sought, and the possibility of more inexpensive alternatives, possibly with fewer extensions.
3. A committee was formed comprising Matt Mucklo, Jim Wilber, and Josh Littlefield to make a phone system recommendation.
4. A motion was passed that the board loan the Chapter an amount not to exceed \$4000, payable over 4 years, to be used for purchase of a phone system acceptable to the committee.

#### **Stove Hood**

1. A motion passed approving an expense of \$6750 for a new stove hood and stove fire suppression system, pending approval by the President after contact with Neil Dorot of MIT.

#### **Fire Doors**

1. The magnetic releases of the fire doors are broken, and the door closers are not all functional. The Chapter agreed to fix these items.
2. The fire door in the basement, leading to the kitchen is still not working. A motion carried that the House Manager get an estimate and proceed with repair and connection to the fire system for an amount not to exceed \$500.

#### **By-laws**

1. There was a brief discussion concerning our by-laws and issues of director liability. Mark Curtiss agreed to undertake an investigation of insurance policies and review our current by-laws.

#### **NEW BUSINESS**

##### **Election of Officers**

1. Herb Mower was elected to a one year term as President of the Corporation by white ballot.
2. Mark Curtiss was elected to a one year term as Treasurer of the Corporation by white ballot.
3. Josh Littlefield was elected to a one year term as Clerk of the Corporation by white ballot.

The meeting adjourned at 9:34 PM.

The next meeting of the Corporate Board will be in mid-February.

Respectfully submitted,  
Joshua B. Littlefield  
Corporate Clerk