

ALPHA THETA CHAPTER OF SIGMA CHI FRATERNITY, INC.

Alpha Theta Chapter
founded 1882

M.I.T.
founded 1861

April 13, 1885

Minutes of the meeting of the Corporate Board, held February 27, 1995.

The meeting was called to order at 7:11 PM in the Chapter House Library.

Present: Herb Mower (Board), Josh Littlefield (Board), Jay Krone (Board), Mark Curtiss (Board), Jim Wilber (Board), Peter Beebee (Board), Charles Wykoff (Board proxy), Brian Robertson (GZ, Board), Matt Mucklo (Quaester, Board, Work Week Manager), Walter Von Koch (Pro Consul).

Minutes of the November 1, 1994, meeting were accepted as distributed.

CORPORATE REPORTS

President - Herb Mower

1. A date for the Senior Dinner was proposed for Thursday, May 18.

OLD BUSINESS

Phone System - Matt Mucklo

1. Between this meeting and the last, the board delivered a loan of \$4000 for purchase of the new phone system, as approved at the last Board meeting. The term of this loan is 4 years.
2. The new phone switch has arrived and preparations are being made for installation. A tour to phone closet/ computer room was provided.
3. All hardware has been purchased (an itemized list of the expenses was distributed and is on file with the Clerk). The total, including a disk for the voice mail computer and 5 phones, came to just over \$4000. The KSU (switch) itself has a manufacturer's 3 year warranty.
4. The voice mail software has yet to be purchased. It will cost ~\$900 and will be paid for by the active chapter, as will any additional items (such as an uninterruptable power supply, etc.).

Stove Hood

1. The new stove hood has been installed, at a cost of \$6750. There is no damper on the exhaust fan duct, though, so cold air rushes into the kitchen when the fan isn't running.
2. There was a false fire alarm during the installation. Neil Dorot took care of it.

NEW BUSINESS

Hot Water Tank - Matt Mucklo (for Denis Hom, House Manager)

1. The hot water tank started leaking. A repair was made, but the repair crew advised that a complete failure of the tank is imminent. Replacement of the system as-is could be expensive. The House Manager will get estimates on replacement.

Work Week Planning - Matt Mucklo

1. This year's Work Week should not involve any major, capital intensive projects. A list of potential projects were outlined as follows.
 - a. Stove - The cook complains about the stove. It recently blew up in the cook's face, singeing his hair. The Chapter would like to look at rebuilding the ovens (to address temperature problems), and general repair of the pilots. A new stove exactly like the current one would cost ~\$2700. It was suggested we look into replacement parts from the manufacturer.
 - b. Carpeting in 3LF and 3LB is in bad shape.
 - c. The Magister Room floor is in rough shape.
 - d. Some tiles in the kitchen are coming up. This needs some repair.
 - e. The tiles in the pantry are worse. They are corroding, and need replacement.
 - f. Roof deck. The Chapter would again like to pursue building a roof deck. They propose to pay for most of it from Summer House by increasing that rent. They would want the Corporation to pay for relocating the hatch. Access would most likely be through the 4LF closet, with a stairway and a normal door. Much discussion ensued regarding the difficulties of moving the hatch, NABB building restrictions and liability insurance. There was also concern that such construction might force us to bring the rest of the house up to code (e.g., removing the elevator and walling off the shaft). It was recommended that the Chapter have a very detailed proposal addressing all these issues before attempting approval from the Board.
 - g. Combine 4LB and 4MB into a quad, since 4MB is so undesirable.
 - h. Strip and restore more of the woodwork on the first floor.
 - i. A new couch is needed (and has been ordered) for the Library, to replace a destroyed one, at a cost of \$875.
2. The Chapter was advised to bring a detailed budget proposal to the next meeting and to shoot for \$5000-\$6000.

The meeting adjourned at 9:02 PM.

The next meeting of the Corporate Board will be Monday, April 24, 1995.

Respectfully submitted,
Joshua B. Littlefield
Corporate Clerk