

# ALPHA THETA CHAPTER OF SIGMA CHI FRATERNITY, INC.

Alpha Theta Chapter  
founded 1882

M.I.T.  
founded 1861

September 17, 1995

Minutes of the meeting of the Corporate, held April 24, 1995.

The meeting was called to order at 7:00 PM in the Chapter House Library.

Present: Herb Mower (Board), Josh Littlefield (Board), Jay Krone (Board), Mark Curtiss (Board), Karl Büttner (Board), Peter K. Hadley, Peter Beebee (Board), Matt Mucklo (Quaester, Board, Work Week Manager), Ben Hellweg (Board proxy).

Minutes of the February 27, 1995, meeting were accepted as distributed by mail.

## CHAPTER REPORTS

### State of the Chapter - Ben Hellweg (Proxy)

1. The Chapter is doing fine.
2. Spring Weekend at MIT was canceled due to last minute pull-outs by a number of groups.
3. The Chapter is doing a Timberland-sponsored community service project soon. The idea behind the project is race relations, with a number of other MIT groups of different flavors also participating.

### Quaester - Matt Mucklo

1. The Chapter's finances are in good shape.
2. Matt got soaked by an exploding urinal.

## CORPORATE REPORTS

### Treasurer - Mark Curtiss

1. The Corporation is still solvent. We have about \$48K in the bank. There's been no real change in status since last meeting.

### President - Herb Mower

1. We're now getting money flowing again from the renovation fund, having more or less missed last year.

## OLD BUSINESS

### 115th Reunion - Ben Hellweg

1. Ben, John Piotti, Herb, and Walter Von Koch held a working meeting to solidify ideas for the 115th. Most activities will be concentrated on Saturday. There are also informal activities planned for Sunday, such as a brunch, softball game, and barbecue.
2. During the Fall alumni hosts will be recruited to draw people back for the event. In early '96 arrangements will be made for a hotel, etc.

3. There will probably be an “orphans” evening in the Chapter House bar Friday night for late arrivals and people without a class party to attend.

#### **Phone System - Matt Mucklo**

1. The new phones are in place, working and ringing on all 5 lines. There is even music on hold. The actives are generally pleased.
2. Voice mail is not yet functional. Matt is still trying to get the demo VM software working.
3. Lots of actives are buying (or borrowing from Lechmere) cordless phones for access to their personal extension.

#### **Work Week Budget - Matt Mucklo**

1. Matt circulated a Work Week proposal. Some discussion followed.
2. The proposal included a new stove, or refurbishing the old one. It was determined that replacement of the stove was specifically covered by the Renovation Fund budget. In light of this, *the Board approved a motion* to replace the stove with an identical new one for \$3000.
3. Bedroom carpeting was discussed, as the proposal included re-carpeting some rooms whose floors were showing wear since previous carpeting was removed some years ago. *The Board approved a motion* that all bedrooms should remain carpeted to reduce wear and tear on the wood floors. In the future, rooms will “tend toward” carpeting, and worn carpeting should be replaced, rather than simply removed.
4. Discussion of hallway carpeting ended in a recommendation that the first two floors of carpeting be replaced in a similar mode to the current carpeting. *The Board recommended* that the old two floor rotation schedule be used again in the future.
5. Matt informed the Board that a roof deck would not be pursued this year. Nonetheless, Matt presented his findings from investigating many of the issues raised in previous discussions of this topic. He had talked with an engineer/architect who has done a number of Back Bay roof decks. Among his findings, recorded here for posterity, are the following: The NABB requires decks not be visible from the street. A deck may occupy only the area between the front and back chimneys. It must have a wrought iron railing. The engineer felt there was no problem supporting a large number of people on the roof. The current ladder is not a legal means of egress, but the neighboring Phi Kappa Sigma roof egress makes that somewhat moot. It may be possible to extend the back stairs to the roof without updating the elevator since DU did this recently. Insurance liability is not a problem according to Neil Dorot.
6. Further Work Week items were discussed, such as a greatly needed new roof hatch, a new couch (which has already been purchased and installed in the library), and building of lofts in 2LB and 4LB.
7. The proposal included a substantial “miscellaneous” category amounting to nearly %40 of the total of other items. *The Board recommended* that future proposed Work Week budgets provide more detailed itemization so that the miscellaneous category is no more than %10 of the of the rest of the budget.
8. Major items from the miscellaneous category were broken out for specific discussion and approval.
9. A proposed further stripping of woodwork on the first floor was discouraged. It was pointed out that the use of plaster and cheap wood for painted details was common and that previous stripping efforts had not always resulted in improved appearance.
10. New kitchen equipment had been requested by the cook. Desired items included a high-quality food processor, storage and drying racks, a locking cabinet for items such as the

cook's knives, and new pots and pans. It was pointed out that new pots and pans are a Chapter responsibility and would not be included in the Work Week expenses.

11. *The Board approved a motion* that the Work Week budget be set at \$7250, to be used as follows: Kitchen equipment, \$700; bedroom carpeting, \$1500; two floors hallway carpeting, \$2500; roof hatch, \$350; mattresses, \$300; lofts and closet, 4LB and 2LB, \$600; light fixtures \$500; polyurethane for bar and several rooms, \$300; miscellaneous, \$500.

## **NEW BUSINESS**

### **Rent Adjustment - Mark Curtiss**

1. *The Board approved a motion* to increase rent to \$39,500/year.
2. *The Board approved a motion* to create a committee to find a physical plant guru to guide the Chapter and Board.

### **Hot Water Tank - Denis Hom**

1. Denis recommended replacing the dying hot water tank with a two tank system at ~\$1000/tank. Installation of a single tank system may be physically impossible short of in-place construction. Unfortunately, two tanks may not fit in the available space.
2. *The Board approved a motion* to replace the tank over the summer, based on obtaining multiple bids, and not to exceed \$4000, with final approval of the President or Treasurer before proceeding.

The meeting adjourned at 10:02 PM.

Respectfully submitted,  
Joshua B. Littlefield  
Corporate Clerk