

# ALPHA THETA CHAPTER OF SIGMA CHI FRATERNITY, INC.

Alpha Theta Chapter  
founded 1882

M.I.T.  
founded 1861

October 19, 1995

Minutes of the meeting of the Corporate Board, held September 25, 1995.

The meeting was called to order at 7:00 PM in the Chapter House Library.

Present: Herb Mower (Board), Jay Krone (Board), Mark Curtiss (Board), Peter K. Hadley, Kris Kendall (Board), Walter Von Koch (Consul, Board), Scott McMurray, Jim Wilber (Board), Tony Sherer, Jason Black, Josh Littlefield (Board), Matt Mucklo (Work Week Manager, Quaester, Board).

Minutes of the April 24, 1995, meeting were accepted as distributed by mail, with corrections.

## CHAPTER REPORTS

### Consul – Walter Von Koch

1. The House is doing well. There was very high attendance for the Herbie's Forest trip this year. Rush went very well. There were 11 pledges by 9:30 AM.
2. The Emerson dorm next door was bought. It will be converted into 67 apts. renting at ~\$1200/month. Parking will be a problem. Reports indicate they will remove the additions on the front and back to somehow ease the parking problem.
3. Herb received a Grand Consul's Citation this summer.
4. There was a break-in recently (3 weeks ago). They stole the bar stereo and CD player, some meat and beer (to have been used for a party), and a bike.
5. There will be an alumni dinner on October 21.

## CORPORATE REPORTS

### President – Herb Mower

1. There is a new letter coming out from Stewart Howe. This time they properly used new envelopes which increase the recommended contribution to \$40 (\$25 for recent grads). They screwed up last year and used the old envelopes.
2. MIT renewed the Chapter's insurance. We cover \$1M liability, \$10M umbrella. Corporate officers are listed as well, as a group.
3. The Pledge Dinner at DuBarry's went well.

### Treasurer – Mark Curtiss

1. FY '95 should end up ~\$150 in the black. Beaver Sig income went up \$900. Renovation Fund income went up to \$5800, from \$1200 last year, primarily due to the mailing which went out this year.
2. The Stewart Howe expenses this fiscal year are high due to an accounting oddity (late payment for prior year). Beaver Sig costs are about \$1200.
3. Work Week expenses went way up in FY '95. The prior year was ~\$6000, '95 was ~\$13000.

### **115th Reunion – Herb Mower**

1. Herb and Ben will start looking into hotel availability and cost. Herb will look into the DoubleTree Suites. Josh will find out about the Westin.

### **OLD BUSINESS**

#### **Hot Water Tank – Walter Von Koch**

1. The tank failed over the summer before it could be replaced. It was replaced with two 120 gallon tanks at \$3100. The original tank held 200 gallons.

#### **Work Week – Matt Mucklo**

1. Matt distributed a preliminary Work Week report (on file with Corporate records). He had not yet finished accounting of expenses, and some projects were not yet complete.
2. Purchase of new mattresses, new food processor, installation of roof hatch, bar and dining room lighting, kitchen shelving were still not done. Food processor purchase may be put off since the cook who requested it has been replaced.
3. Some extra carpeting was installed because the 4LB floor was bad when they removed the closet.
4. Preliminary estimate of current Work Week costs (not including projects still to be done) was ~\$4600. The final numbers are expected to be just under budget. A final expense report will be presented at the next meeting of the Board.
5. The stove was replaced over the summer at a cost of \$3150, installed. This is not a Work Week expense, and was specifically covered by the recent renovation budget.

#### **Hot Water Heater – Matt Mucklo**

1. The hot water heater had numerous problems over the summer. The pilot light was going out as often as three times daily. There were a dozen visits from repairmen, amounting to \$700. Mark Curtiss recommended looking into a service contract with the gas company.

#### **Phone System – Matt Mucklo**

1. Matt was about to order a voice mail software package called VICKY. He purchased a new computer for the voice mail system, which allowed him to get the demonstration of VICKY running.
2. Originally he thought the software would cost \$800. There is now a newer version which costs \$1200. Discussion ensued regarding the perceived value of that software. Considering the significant increase in cost, it was recommended that other options be investigated with the help of the phone committee. *The Board approved a motion* to have the committee investigate alternatives and authorized an additional \$500 loan if necessary, based on the committee's recommendation.

### **NEW BUSINESS**

#### **House Facilities Guru**

1. The problems with the hot water tank and heater underscored the need to find a person willing to be an official facilities guru and resource for the house. Mark will pursue a list of people willing to be considered. There was a general consensus that we should consider making this a Board office in the future. Herb and Josh will investigate the by-laws concerning creation of new offices. The size of the Board may need to be increased as well.

#### **Forks**

1. Herb requested that the Chapter provide real forks for future dinners. The actives explained that the forks were on loan to Theta Chi for a big event there.

The Annual Meeting will take place on October 30.

The meeting adjourned at 8:32 PM.

Respectfully submitted,  
Joshua B. Littlefield  
Corporate Clerk