

# ALPHA THETA CHAPTER OF SIGMA CHI FRATERNITY, INC.

Alpha Theta Chapter  
founded 1882

M.I.T.  
founded 1861

January 8, 1996

Minutes of the Annual Meeting of the Alpha Theta Chapter of Sigma Chi Fraternity, Inc. held October 30, 1995.

Meeting was called to order at 7:10 PM in the Chapter House Library.

Present: Herb Mower (Board), Josh Littlefield (Board), Jay Krone (Board), Mark Curtiss (Board), Karl Büttner (Board), Rakesh Shukla, P. K. Hadley, Keoki Jackson (Chap. Adv.), Matt Mucklo (Quaester, Board), Joannis Harizopoulos, Kris Kendall (Board), Walter Von Koch (Consul, Board), Paul Shay.

Minutes of the November 1, 1994, meeting were accepted as distributed by mail.

## REPORTS

### **Treasurer – Mark Curtiss**

1. Mark circulated an income statement and balance sheet, as well as some comparisons to the prior year. He has reworked the depreciation schedule so the numbers are more accurate. We had net income of about \$9500. However, the cash position has been significantly eroded due to loans to the Chapter and an expensive work week in 1994. The cash position is about \$37 K, down from about \$64 K a year ago.
2. *The Corporation approved a motion* to accept the Treasurer's report.
3. Herb suggested an annual Corporation budget should be created, and it should include money for sending someone from the Corporation to Workshop, as well as support for pledge and senior dinners. He noted that this is the last year of the renovation fund drive, so about \$5000 will disappear. He hopes we'll see increased donations due to the increase in suggested contribution. Some discussion ensued about how to get more money into the Corporation.
4. Mark will attempt to produce a report on Stewart Howe expenses for the next meeting to address questions about fundraising expenses.

### **Consul – Walter Von Koch**

1. Things are going well. Even the mice are happy.
2. Walter mentioned a desire to increase the size of the house, since they already rent an apartment and would like to bring the residents closer. Actives also brought up issues of crowding. The Phi Kaps are rumored to be adding a fifth floor. There was some discussion about the size of the house and the size of the active chapter, as well as the expense involved in such an undertaking. No conclusions were reached.

## **BUSINESS**

### **Election of Corporate Members**

1. Tom Faust, Rick Karash, Jay Krone, Josh Littlefield, Ken Morse and Jim Wilber were reelected as corporate members for 3 year terms.

### **Election of Alumni Representatives to the Board of Directors**

1. Karl Büttner, Mark Curtiss, Rick Karash, Jay Krone, Josh Littlefield, Herb Mower and Jim Wilber were all elected to one year terms on the Board of Directors.

The Annual Meeting was adjourned at 8:02 PM.

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The meeting of the Corporate Board was called to order at 8:03 PM.

Present: As above, with the addition of Ben Hellweg.

Minutes of the September 25, 1995, meeting were accepted as distributed by mail.

### **Election of Officers**

1. Herb Mower was elected to a one year term as President of the Corporation by white ballot.
2. Mark Curtiss was elected to a one year term as Treasurer of the Corporation by white ballot.
3. Josh Littlefield was elected to a one year term as Clerk of the Corporation by white ballot.

## **OLD BUSINESS**

### **115th Reunion – Herb Mower**

1. Plans for the reunion are moving forward. Walter, and Ben are talking to hotels. They'll soon begin recruiting hosts for Friday evening class gatherings.

### **Work Week Update – Matt Mucklo**

1. The final work week report is not yet available. The Board requested the report be available for the next meeting.

### **Phone System – Matt Mucklo**

1. To provide the voice mail feature, which is the last part of the phone system to be acquired, Matt is considering purchase of a package currently under evaluation which allows Microsoft Visual Basic to be used to construct a custom voice mail program. The product is called Visual Voice. However, the product runs only under MS Windows, necessitating purchase of an additional 4MB of RAM. The package costs \$995, VB costs \$95, and 4 MB costs about \$150. Jim Wilber has recommended this package to Matt. If the trial goes well, the house will purchase these items.

The meeting adjourned at 8:22 PM.

The next meeting of the Corporate Board will be February 12, 1996.

Respectfully submitted,  
Joshua B. Littlefield, Corporate Clerk