

# ALPHA THETA CHAPTER OF SIGMA CHI FRATERNITY, INC.

Alpha Theta Chapter  
founded 1882

M.I.T.  
founded 1861

June 2, 2002

Minutes of the meeting of the Corporate Board, held March 22, 2002.

The meeting was called to order at 7:08 PM in the Chapter House Library.

Present: Mark Curtiss (Board), P. K. Hadley (Board), Herb Mower (Board), Mike DeLaus (Board), Chris Johnson (G.Z., Board), Adam d'Amico (Chapter Advisor), Danny Craig (Consul, Board), Brady Young (House Manager, Board), Tony Kim, Nick Cohen, Doug Bailey, Dennis Van der Staay (Spring Board Rep.), Josh Littlefield (Board).

Absent: Jay Krone (Board), Ben Wang (Spring Board Rep., Quaestor), Thomas Quealy (Fall Board Rep), Tom Faust (Board), Karl Büttner (Board).

Minutes of the November 14, 2001 meeting were accepted as distributed.

## CHAPTER REPORTS

### Consul Report – Danny Craig

1. The Chapter is in good shape. Initiation went well, and the officers are all working well together.
2. The Chapter participated in spring rush. Events were held in three dorms. Interest was weak, but some invitations to tea were extended. The Chapter is holding weekly strategic planning meetings for rush next year. Campus preview weekend is coming up, and admissions expects more pre-frosh this year.
3. The Chapter has been busy with Province Conference at Brown, and an alumni phone-athon at MIT. Derby Days is coming up, with Harvard, and a faculty dinner with Dean Benedict and the new Campus Police chief.
4. The Chapter is recently without a cook, and the actives have experimented with cooking for themselves. It's worked well, and they intend to continue to cook for themselves next year.

### Quaestor Report

1. The transition to the new Quaestor (Ben Wang) is ongoing. The Chapter owes the corporation some money. They'll send a check after figuring out what the corporation owes the Chapter for various expenses.

## CORPORATE REPORTS

### Treasurer Report – Mark Curtiss for Tom Faust

1. The Corporation closed on \$100,000 IRDF loan, which will be used as a line of credit, to borrow as needed for pre-construction expenses.

### **Alumni House Manager – P. K. Hadley**

1. The house isn't falling apart much recently. The roof hatch has been blowing off in high winds, and needs some attention.

### **NEW BUSINESS**

#### **Building Needs Committee – Mike Delaus**

1. A Building Needs Feedback Forum for all brothers was held during the past weekend. There was good turnout from alumni, and most actives attended. There was a live audio webcast, the recording of which can be downloaded from the Chapter website (<http://sigmachi.mit.edu/offices/RenovationChair/>). The audio quality is a bit poor here and there, but still very useful.
2. The Building Needs Committee held a meeting on Monday. Their goal was to make a recommendation to the Board at this meeting. Their unanimous recommendation is to fully renovate 532 Beacon St. with a 5<sup>th</sup> floor addition, at an estimated cost of \$4.3M. The soonest this work could begin is 2003.
3. The Board discussed contingency planning if the work could not be completed over a summer. Backup housing may be needed, however the architect and construction manager were chosen specifically because of their experience working on other college projects with similar constraints. Some work may start as early as the prior January, and some exploratory work may precede that.
4. The Board discussed fundraising prospects. In discussions with the actives, it appears about \$600K in debt can be supported through an increase in rent. The next step is to assess the level of alumni commitment for a fundraising effort of this magnitude. We have about 600 living alumni. Doug Bailey and Mark Curtiss have begun discussions with some brothers who have experience/interest in fundraising, and had a very constructive meeting earlier in the day with Alex d'Arbeloff about approaches to fundraising.
5. *The Board approved a motion* to accept the recommendation of the Building Needs Committee for a full renovation of 532 Beacon Street with a 5<sup>th</sup> floor addition, and to create a Capital Campaign Steering Committee to begin fundraising assessment.

#### **120<sup>th</sup> Anniversary Reunion – Mark Curtiss for John Piotti**

1. Reunion registration is going well, and it appears we'll have a good turnout.

#### **Work Week Budget**

1. The Work Week manager was unable to attend the meeting.
2. A very rough list of ideas generated by the actives was discussed. This list needs refinement before a budget can be composed and approved. The Board recommended looking at the first floor carpet very soon if possible, since its in very rough shape, and the renovation now appears at least a year away. The Board indicated support for new carpet in any budget.
3. P. K. Hadley will help Tae Kwon Kim, the Work Week Manager, to refine the work list, with input from Mike DeLaus. The Board will approve a budget at the next meeting.

The meeting adjourned at 9:12 PM.

Respectfully submitted,  
Joshua B. Littlefield  
Corporate Clerk